

Terms and Conditions for Bike Camp Registrations

The WashCo BTC Summer Bike Camps are meant to let the campers experience the adventure and fun that biking with friends can bring, as well as teach a range of safe cycling skills. These camps are meant for children that already have the ability to operate a bike; they are not meant to teach a child how to ride a bike.

In order to make the camp enjoyable for all, including the instructors, we have listed appropriate policies and procedures below. Please familiarize yourself with them.

If you have questions or concerns, or feel the need to contact us for any reason, please email camps@washcobtc.org

Camp Attendance

1. Camps will have a maximum of 12 campers, and run from 9am-3pm Monday through Friday.
2. Camper drop off times will be from 8:30am-9am each morning. We will not accommodate late drop off in the morning- since the campers may be out on the road.
3. Each camper should have their bike, helmet, lunch and snacks, and a water bottle, and a backpack or panniers to carry these items on the bike. They should also have any medications they take, and clothing suitable for the weather. Please note- campers must have closed toed shoes; no sandals or flip-flops, etc.
4. The parent must bring the completed Pre-Camp Bike Safety Checklist to the first day of camp, along with any other forms required. You will be mailed a packet of forms and information upon completion of registration.
5. Pick up time is from 3pm-3:30pm.
 - a. Early pickup must be arranged with the instructors, and the parent must meet the group wherever they are at the time, and be prepared to take the bike.
 - b. Unscheduled late pick up (after 3:30pm) will be charged to the parent at the rate of \$20 for the first 15 minutes, and \$10 for each 15 minute increment thereafter.
 - c. If you wish to arrange late pick up with the instructors beforehand, you may do so at the discretion of the instructors. The fees will be \$30/hour, billed on a pro-rated basis, with a minimum of \$20.

NOTE: We try to reserve a secure space for bikes/helmets to be left each night so you won't have to transport it every day.

6. The WashCo BTC reserves the right to refuse to accept registration for any camper. This should only occur if the BTC feels it does not have adequate resources to serve any special needs of the camper (which includes any handicaps as well as insufficient bicycling skill), or camps are full. If any fees have been accepted, they will be refunded in full in a timely manner, as long as the special needs have been communicated at registration.
7. The BTC reserves the right to cancel any camp that has less than 9 campers registered 30 days before the camp begins, or because of other unforeseen circumstances (for example, instructors not available).
 - a. In the event a camp is cancelled, the registrants will be notified immediately, and full refunds issued in a timely manner, or campers will be scheduled in another camp, at the discretion of the parent.
 - b. IF the cancellation is due to something not under the control of the BTC, refunds, if any, will be determined at that time.
8. Camper Illness: If a camper misses a day due to illness, that camper may not return to camp until they:
 - a. Have recovered enough to be alert, pay attention, and ride with the group.
 - b. Have no fever.
 - c. Have completed any period of medically recommended isolation.
9. Food will not be provided by the BTC or instructors. Campers should bring their own lunch, snacks, and a water bottle each day.

Registration and Payment of Tuition

1. Tuition for each student shall be \$295.
2. A deposit of \$150 will hold a spot in a camp for 30 days from date of initial payment, but no later than 60 days before the camp start date. Full payment will be required before any registration is accepted.
3. Registration of any youth must be done by a parent or legal guardian.
4. Refunds will be allowed as follows:
 - a. 60 days or more before the camp, full refund minus 15% fee on the full amount of tuition, even if only a deposit has been paid.
 - b. 31-59 days; 50% refund of full tuition.
 - c. 30 days or less, no refund allowed.
 - d. Refunds listed above may be applied to a subsequent camp within 1 year, if there is a spot open.
 - e. Refunds will be mailed via check to the address of record within 30 days of written receipt of cancellation (written includes email as well as a letter or signed note.)

Medical Policies

1. The Emergency Contact information must be provided at registration.
2. Instructors or BTC personnel may not administer medications to campers at any time.

- a. Campers requiring medications must be competent to take them themselves.
 - b. All medications brought to camp must be marked with the campers name, dosage, and times of administration.
 - c. Instructors may hold medication for a camper, and may remind the camper when medication times arrive, but are not responsible for the camper actually taking the medication. If the student is to hold the medication, there shall be a note, signed by the parent, stating so.
3. Information concerning a camper's allergies, medical conditions, or special conditions must be provided by the parent in writing before completion of registration. (Forms will be included in the forms packet mailed to the parent.)
4. In case of a minor accident, the instructor will administer needed first aid. If the camper is unable to continue, the parent will be contacted to come and pick up the child and bike.
5. In case of a serious injury:
 - a. The instructor will evaluate the injury and will call 911.
 - b. The parent or appropriate emergency contact will be contacted and apprised of the situation.
 - c. When the EMT arrives, the child may be transported to the nearest hospital, accompanied by one of the instructors (or parent if present).